

Sacramento Safety Committee Quarterly Meeting
December 5, 2001
1001 I Street, Conference Room 550

Those who attended: Gayle Yost, Julie Solomon, Brent K. Takemoto, David Todd, Donald Taylor, Rachel Kirlis, Theresa Anderson, Susan Paul, Diane Johnson, Lynn Baker, Doug Thompson and Cindy Francisco.

Log 200 Review

The current Cal/OSHA Log 200 was discussed. Twenty-one claims have been filed so far this calendar year. During the meeting it was suggested that more information be documented on the log, such as, how was the cuts to the fingers occurring. Cindy will ask Carol Del Toro to provide more information on future reports. It was also announced that Log 200 information for 2001 concerning the headquarters building will be distributed at the Joint Labor & Management Safety Meeting which will held in February.

Annual Evacuation Drill Schedule

1001 I Street was completed on October 17 & 18, 2001
13&T/14&S – unknown
13&V – unknown
20&V -- unknown

Annual Safety Inspections

1001 I Street – not scheduled yet
13&T/14&S – completed, responses due January 31, 2001
13&V – not scheduled yet
20&V – not scheduled yet

1001 I Street Drill Report

- Congratulations to Rachel Kirlis and the emergency team members on the 7th Floor who received the first ever award for “outstanding teamwork and excellence in evacuation procedures-Fall 2001.” CIWMB’s Floor 9 also received recognition. Their team’s photo will be displayed on the second floor.
- Floors requesting a debriefing of the drill with Theresa Parsley and Craig Sheehy are encouraged to do so by contacting Cindy Francisco. The debriefing will be a review of the floor’s actions during the recent drill. They will also provide information on how to improve the evacuation procedures.

Changes in the Headquarters Building Entrance

A new security system will be implemented soon in the building. Barriers will be built to limit access to the elevators on the public floors (1 & 2). This may include an optical reader that would be able to read keycards without removing it from a

pocket or purse. It is estimated that the new system can be installed as soon as January 2002.

Air Quality Studies in the Headquarter's Building

Air quality testing will be conducted at some time in December to comply with a labor agreement. The only ARB occupied floor that will be affected is Floor 5.

The Next Meeting

The meeting is scheduled for March 6, 2002 in conference room 550 at the 1001 I Street building.